

October 30, 2014 Executive Committee Meeting

- The Executive Committee (EC) Meeting was called to order at 3:48 PM by TVW Club President Karen Browning at the home of Vince and Anita Zaccardi. Those in attendance were as followed:
 - Karen Browning, President
 - Vince Zaccardi, Vice President
 - Henry Davis, Treasurer (ACT)
 - Fred Heltsley, Secretary
 - Chuck Taylor, Splinters Editor
 - Loyd Ackerman, Advisory Member (non-voting)
 - Tom Cowan, Advisory Member (non-voting)
- **Agenda:** The meeting was called by President Browning to discuss proposed amendments to the TVW Club By-Laws and to affirm the upcoming election of 2015 officers. It was noted that the presence of five EC voting members constituted a quorum.
- **Proposed Amendments to the By-Laws (and Constitution):**

The Club has evolved practices over the past several years to take advantage of available technology and to improve the communication with our members. In some cases these new practices have deviated from the By-Laws of the Club and sometimes resulted in an imbalance in the work load of members of the EC. The proposed By-Law changes and associated Constitution amendment are intended to address these issues. Paper copies of the proposed changes to the By-Laws and Constitution were passed out by Loyd Ackerman. Each of the following proposed change was discussed and adopted by unanimous vote of the EC members present.

1. **By-Laws Article 1 – Duties and Powers of Officers - - Treasurer:**

CURRENT TREASURER: The Treasurer shall submit an annual budget to the Executive Committee for approval, shall keep records of all money received and paid out by the Club, and shall issue a financial report to the Executive Committee and Club members as necessary. He/she shall maintain and update the membership lists. He/she shall authorize procurement of materials and services as may be needed by the Club, provided the expenditures fall within the approved budget and will not result in a deficit.

PROPOSED AMENDED TRESURER: The Treasurer shall keep records of all money received and paid out by the Club, and shall issue a financial report to the Executive Committee and Club members as necessary. He/she shall notify the Membership Chairman of any changes to facilitate maintenance of the membership lists. He/she shall authorize procurement of materials and services as may be needed by the Club, provided the expenditures are approved by the Executive Committee and will not result in a deficit.

2. **By-Laws Article 1 – Duties and Powers of Officers - - Membership Chairman:**

PROPOSED NEW MEMBERSHIP CHAIRMAN: The Membership Chairman shall be responsible to maintain the member list. He/she shall receive changes in the membership from the Treasurer when a member joins or resigns the Club. The Membership Chairman shall take photos of new members, format them, upload them to the website server, link them to the on line membership list so that the photo is accessible to the general membership, and shall install them in the Avatar gallery on the Forum for access by prospective users profiles there

3. **By-Laws Article 9 –Expenditures:**

CURRENT TEXT: At least two officers of the Club must authorize any expenditure other than budgeted items. In no case shall any expenditure result in a deficit.

PROPOSED TEXT: Any expenditure other than budgeted items must be authorized by the majority of the Executive Committee. The exception would be situations deemed by the Treasurer to be an emergency; in this case, the full Executive Committee would be informed as soon as possible. In no case shall any expenditure result in a deficit.

4. **Constitution Article 3 – Governance:**

Section 1. Officers

CURRENT TEXT: Officers of the club shall be a President, Vice President, Secretary, Treasurer, Publicity Chairman, and Newsletter Editor.

PROPOSED TEXT: Officers of the club shall be a President, Vice President, Secretary, Treasurer, Publicity Chairman, Membership Chairman, and Newsletter Editor.

- **Proposed Amendments to the Practices Document:**

An early meeting of the new Executive Committee should be held to plan the activities and to establish an operating budget for the year. Once adopted, either the activity list or the budget can be amended by a majority vote of the EC.

- **Elimination of Publicity Chairman:**

Elimination of Publicity Chairman from the list of elected officers was discussed. Publicity would instead be handled on an event-by-event basis by person(s) appointed by each Event Chairman. It was agreed to table the discussion for action by the 2015 EC.

- **Club Real Property**

Tom Cowan informed the group that he had closed The Artisan in Cowan, and that two televisions and a large rack belonging to the TVW were still in the building and needed to be moved out. Volunteers agreed to retrieve the items over the weekend. Karen mentioned that she had a large box of TNW electronics in McMinnville and that other Club-owned items were stored in various places. The property includes a large tent, a lathe, a video projector, an amplifier, a DVD player, speakers, and many other items and accessories. It was decided that the Secretary would catalog the items, and the Club should decide which ones are still needed and try to sell or otherwise dispose of the rest.

- Other members of the EC thanked Loyd, Chuck, and Henry for their work toward updating the Club By-Laws, Constitution, and Practice documents.
- It was noted that October 2015 marks the 30th anniversary of the club, and the first 2015 EC meeting agenda should include a celebration event discussion.
- **Adjourn** - The meeting was ended at approximately 5:15 PM.

NOTE: Following the meeting, the final version of “Proposed Changes to the By-Laws” was distributed by email to the EC by Loyd and made available to the membership on the website.